



**ASSOCIATION EUROPÉENNE DES MÉDECINS DES HÔPITAUX
EUROPEAN ASSOCIATION OF SENIOR HOSPITAL PHYSICIANS
EUROPÄISCHE VEREINIGUNG DER LEITENDEN KRANKENHAUSÄRZTE
EUROPESE VERENIGING VAN STAFARTSEN
DEN EUROPÆISKE OVERLÆGEFORENING
ΕΥΡΩ ΑΙΚΟΣΙΙΕΥΛΛΟΓΟΓΟΣ ΔΙΕΥΟΥΝΤΩΝ ΝΟΣΟΚΟΜΕΙΩΝ
ASSOCIAZIONE EUROPEA DEI MEDICI OSPEDALIERI
DEN EUROPEISKE OVERLEGEFORENING
ASSOCIAÇÃO EUROPEIA DOS MÉDICOS HOSPITALARES
ASOCIACIÓN EUROPEA DE MÉDICOS DE HOSPITALES
EUROPEISKA ÖVERLÄKARFÖRENINGEN
EVROPSKO ZDRŽENJE BOLNIŠNIČNIH ZDRAVINIKOV**

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**Minutes of the
35th AEMH-Board meeting,
Brussels 17th January 2003**

Chairman: Dr. Lies, President

Participants: Dr. Lies, Dr. Kirschner, Prof. Degos, Dr. Morresi,
Mrs Jencik.

Prevented: Prof. Nolte

Opening: 13.00

Adjourned: 17.45

The President opened the session at 13.00. after the message that Prof. Nolte was prevented to attend the meeting as his plane had technical problems and had to return.

1. **Approval of the Minutes of the Board Meeting in Berlin 5th Sept. 2002.**
The minutes did not raise any comments and document AEMH 02/049 was approved by the members of the Board present.
2. **President's interim Report**
The President reported from the CPME/ AO co-operation models which has been on all agendas of the last months and will be again the main subject of the January meeting. More on this at topic 7.
3. **Secretariat**
Brigitte Jencik presented her 2002 activity report (**AEMH 03/002**) relating mainly administrative matters.
Private reasons motivated Mrs Jencik to ask the board for a rearrangement of her working hours. The job is part time 20 hours week and was currently done in the afternoon hours. The members of the Board answered favourably to the request and it was agreed that from now on and on a trial basis up to the next Board meeting the Secretariat will be staffed 2 ½ days. . The time when the office will not be staffed, redirection of the telephone to the mobile phone will be in function and Mrs Jencik will check the incoming e-mails via her laptop. In that way she will be reachable daily full time for everybody at the known phone number and e-mail address.

4. **Treasurer's interim Report**

- **Information about the change in banking routines.**

Dr. Kirschner has taken all necessary steps to change the accounts from Germany to Norway. From currently three accounts in Germany there will be a single account in Norway. This account can be operated by electronic banking by the treasurer and hereby avoiding mail problems. The essential change is however the increase of the interest rate from 3.1 % currently to 6 %. A VISA bank card has also been issued. The contribution fees 2003 are due to be transferred to this new account. The Belgian account remains unchanged for all running costs of the Brussels office.

- **Preliminary account for 2002**

The Closing of Accounts not being available so early in the year, the treasurer commented the figures of incomes and expenditures as registered by the secretary. These show a deficit on the incomes due to the budgeted Netherlands and Belgium contribution fees; Netherlands having resigned from the AEMH membership and Belgium having asked for a deferred payment. Also the interests had been expected to be higher than they were, bringing the total deficit on incomes to -8,718 €. On the other hand the expenditures have been kept quite in line and show a deficit of -1,715 € where -1,177 € have been budgeted.

- **Revision of Membership fees**

The treasurer is in favour of a new contribution key as there are some discrepancies between contributions. The AEMH represents Senior Hospital Physicians and their number should be the calculation basis for the contribution key. He mentioned Greece and Spain whose levels seem underestimated, whereas the Netherlands should have been at the level of the Nordic countries.

5. **Working programme of the AEMH-Board 2003-2004**

- **Assignment of responsibilities**

The works of the AEMH being in the hands of the working groups it was decided that the Members of the Boards should take the responsibility of their efficiency.

Topic 8 has been dealt with under the present topic.

It was decided to entrust each Vice-President with the reactivation and coordination of two working groups. The AEMH has opinions on all hospital-related problems and must express them in officially adopted documents. The field of activities of the working groups not having been doubted by the general assembly in Berlin, they are considered continued such as constituted during the 54th Plenary meeting in Oslo, whereas ACMT is no longer a topic and the work of Dr. Sanchez-Garcia on "Labour Conditions of Doctors in European Hospitals" -although being very valuable in many aspects- cannot be considered as a working group. Considering this the working scheme looks as follows:

Working Field	Co-ordinator/ Responsible	Members
CME/CPD	Dr. Morresi	Sweden/ Dr. Zilling Portugal/ Dr. Moreira da Silva
E.W.T.D. (formerly :Regulation of on call duties)	Prof. Nolte	Germany/ Prof. Nolte Norway/ Dr. Eikvar France/ Prof. Degos
Accreditation	Prof. Degos	France / Prof. Degos Luxemburg/ Dr. Lies Denmark/ Dr. Tinning Italy/ Dr. Morresi
Management and Budgetisation	Prof. Nolte	Switzerland/ Dr. Guisan Luxemburg/ Dr. Lies Germany/ Prof. Nolte
Risk Management	Dr. Morresi	Sweden/ Dr. Wedin Belgium/ Dr. Godts Norway/ Dr. Larsen
EU-Enlargement	Prof. Degos	Germany/ Prof. Nolte France/ Prof. Degos Sweden/ Dr. Sandberg

In a more general aspect, the President asks the National Delegations to share their expertises (e.g. the Nordic countries re. the advance on electronic medical files) by giving information to the other delegations. When organising national forums or working sessions AEMH delegates could be invited to speak as such. This broadens the mutual information level and spreads the reputation of the AEMH.

6. **Working programme of the AEMH-President for the next term 2004-2006**
The President sees his function as a mandate on trust leading the organisation by consensus. He therefore invites all National Delegations to come forward with their expectations and constructive suggestions in order to work out democratically the course to follow.
7. **Relation with CPME and AOs**
The question by the President on the position to adopt for the future structure of collaboration got very few replies. But out of those and out of the unanimous opinion of the Board members it was decided to take the option of the so-called co-operation model. The President drafted the position of the AEMH to be presented during the CPME/AO meeting on January 22. (see document AEMH 03/003)

8. Working groups

(see topic 5)

9. Communication

- Newsletter Nr. 1

The funding of Newsletter Nr. 1 was quite difficult and resulted in a deficit of –863 €. Also, the distribution by the national associations were quite dismal. This rises the question whether the project should be carried on and whether a Number 2 should be issued. The President expects from the recently established relationship to the European pharmaceutical organisations contacts to the pharma industry and to find sponsors or advertisers for the Newsletter and the Website. He will study the possibility of linking both and maybe issuing the Newsletter in an electronic form.

- WMRC – the collaboration on the publication European Pharmacotherapy resumed in a one-page advertising of the AEMH and a 10 page introduction on the related CD-Rom. Furthermore 2.000 copies will be sent out free of charge without any contribution of the AEMH.

10. Next external meetings with attendance of AEMH delegates

- EFMA meeting in Berlin 7-9 February 2003, attendance Prof. Nolte
- UEMS Management council, 22nd March 2003, attendance Dr. Zilling
- CPME meeting in Brussels 28-29 March 2003, attendance Dr. Lies
- FEMS meeting in Prague 17-18 May 2003, attendance Dr. Morresi

11. Plenary Meeting in Copenhagen

- Programme

The draft programme of the Danish Medical Association was globally approved and appreciated by the members of the Board with only one concern about the timing of the celebration of the 40th Anniversary of the AEMH. This detail will have to be clarified with Dr. Helle Aggernaes as well as the financial aspects.

- Dr. Aggernaes proposed a draft form for future National Reporting in order to structure the presentations. The board embraced the initiative and excellent idea. Dr. Aggernaes will be asked to work out a final version to be applied for the next plenary meeting.

12. Next Board Meeting

The next Board was programmed for the 6th June 2003 in Varese by invitation of Dr. Morresi.

13. Miscellaneous

No items were brought forward.

Dr. Raymond Lies
AEMH-President

Dr. Rolf Kirschner
AEMH-Treasurer

Addendum:

In respect to topic 7 Prof. Nolte expressed the support of the German delegation for the co-operation model CPME/AO. Furthermore he wishes to constitute a new working group on **Training for Medical specialists** and calls on candidates to join this group.

The date of the next Board Meeting will have to be re-scheduled as in the meantime some obstacles have arisen.