



ASSOCIATION EUROPÉENNE DES MÉDECINS DES HÔPITAUX
EUROPEAN ASSOCIATION OF SENIOR HOSPITAL PHYSICIANS
EUROPÄISCHE VEREINIGUNG DER LEITENDEN KRANKENHAUSÄRZTE
EUROPESE VERENIGING VAN STAFARTSEN
DEN EUROPÆISKE OVERLÆGEFORENING
ΕΥΡΩΠΑΪΚΗ ΕΝΩΣΗ ΚΕΦΑΛΑΙΟΧΡΕΙΑΣ ΚΑΙ ΓΕΝΙΚΗΣ ΙΑΤΡΙΚΗΣ ΟΣΠΕΔΑΛΙΕΡΩΝ
ASSOCIAZIONE EUROPEA DEI MEDICI OSPEDALIERI
DEN EUROPEISKE OVERLEGEFORENING
ASSOCIAÇÃO EUROPEIA DOS MÉDICOS HOSPITALARES
ASOCIACIÓN EUROPEA DE MÉDICOS DE HOSPITALES
EUROPEISKA ÖVERLÄKARFÖRENINGEN
EVROPSKO ZDRŽENJE BOLNIŠNICNIH ZDRAVNIKOVA
EUROPSKA UDRUGA BOLNICKIH LIJEČNIKA

Document :	AEMH 04/002
Title:	Minutes 38 th Board Meeting 23 rd January 2004
Author :	AEMH-European Secretariat
Purpose :	For approval
Distribution :	Members of the AEMH-Board
Date :	28 January 2004

Minutes
38th AEMH-Board meeting
Brussels, 23rd January 2004

Chairman: Dr. Lies, President

Participants: Dr. Kirschner, Prof. Nolte, Prof. Degos, Dr. Morresi, Mrs Jencik.
Partly (Mr Bernard, Mr Larousi – Les Comptables Associés, topic 5)

Opening: 11:00

Adjourned: 16:15

The President opened the session at 11:00 and welcomed the participants in the new premises of the CPME/ AEMH.

1. Approval of the Minutes of the Board Meeting in Copenhagen 4th September 2003.

The minutes AEMH 03/054 were approved without any changes.

2. President's Report

The President reported verbally and confirmed that a written report would be issued for the Plenary meeting and that he would report extensively about the Steering committee under point 3 of the Agenda.

He looked back to the plenary meeting in Copenhagen with the regret that too much time had been spent on the discussion about the budget and the translation problem. He referred to a correspondence received in this respect from Dr Calloc'h, Secretary General of the Conseil National de l'Ordre emphasizing that the French delegation insists to maintain French as active language of the AEMH. The treasurer repeated his opinion, already expressed in the plenary meeting, that this is no problem as long as we find the necessary financial means.

The second divergence arose from the communiqué voted at the end of the plenary meeting. The President received a correspondence from Dr Poulsen, President of the Danish Medical Association, protesting against the fourth bullet point concerning the EWTD, which in his opinion expresses problems for the functioning of health care systems due to the EWTD.

The President had met both Dr Calloc'h and Dr Poulsen at the CPME Meeting in November in Vienna and has cleared all misunderstanding.

This raised the debate about the difference between a vote for a communiqué and a resolution or statement. The AEMH statutes stipulate that documents submitted to the Plenary Assembly for approval have to be distributed at least 4 weeks before the meeting. Prof. Degos defended his position that the AEMH should not end a 3-days meeting without resuming its work by issuing some form of statement. Dr Kirschner argued that it is the meaning of the minutes to show this. The Board came to the following conclusion:

- Statements, resolutions and all other documents committing the national delegations must respect Article 8.4 of the statutes and be distributed 4 weeks in advance.
- The work of the AEMH should be reflected by the working groups, and after their presentation to the Plenary Assembly each group should draft a short conclusion which they submit to the approval of the Assembly. This conclusion should be highlighted in the minutes.

In this respect Prof Nolte advocated that the Board should be able to issue documents on its own behalf and that the President can at any time speak in the name of the AEMH.

3. Relation with CPME/ AOs

- Steering Committee, Report from last meeting.

The President praised the Past-President of the CPME Dr Brettenthaler who was the initiator of the Steering committee who meets now regularly 4 times per year. Dr Lies had been elected chairman of the last meeting that took place 14th January. Reflection on the EU enlargement having been on the agenda of the last meeting, the President expressed his worries that the AEMH has not been able to recruit – besides Slovenia, Slovakia and Croatia - members from the acceding countries. The other European medical associations have been more successful. Efforts should be made to gain new members in order to remain representative.

An important topic on the agenda of the Steering committee was the redraft of document CPME 2000/075 concerning the management of documents submitted by the AOs to the CPME. The changes have been implemented in Document CPME 2004/003. The Members of the Board studied the document and approved it unanimously. The President asked the Secretariat to send the document to the AEMH National delegations, requesting their approval by e-mail. A final formal approval will be confirmed at the next Plenary meeting.

The President reported briefly on the status of the debates on Professional recognition, EWTD and the High Level Reflection Process and referred to the different documents issued by the CPME and distributed to the members of the Board.

The CPME plans to organize a conference on Patient safety in December 2004. The President Dr Lies has been asked to chair the workshop “Patient Safety at the Hospital Level”. He trusts the AEMH-Working group on Risk Management to give an input.

4. Secretary's Activity Report.

Brigitte Jencik presented her activity report (AEMH 01/001) and added that she had obtained the accreditation pass from the EP.

The Members of the Board complimented her on her report and agreed on the different proposals, but decided that the electronic Newsletter should cover the activities of the Board and be published every 6 weeks. Editorial contribution should be offered alternatively to the National delegations.

The first issue should be edited in February.

5. Finances

The Accountant firm "Les Comptables-Associés" made a presentation of their company and gave some explanation about the specific law in Belgium where not-for-profit organisations have to keep the accountancy in the same way as companies. The AEMH falls in the category of "small" associations as the budget is < 250,000 €. The President requested a copy of the law in order to prevent all legal problems.

The auditors presented a first draft of the results 2003. They have stated an Income of 71,734.43 € and Expenditures of 83,231.71 € resulting in a deficit of -11,497.28 €, whereas -10,898.00 € have been budgeted. The excess were partly caused by expenses from 2002 being paid in 2003.

The AEMH-treasurer Dr Kirschner expressed his thanks to Mr Bernard and Mr Larousi for the prompt and excellent work by the new firm..

Dr Kirschner informed that he will study in detail the figures before giving a written Treasurer's report of 2003, but his first impression is that the figures are very close to his expectations. Drafting the Budget 2005 was also not possible at this early stage and before seeing the correct figures for 2003.

Discussing the budget for 2005, the question of the expenses for interpretation and the near impossible task to balance a budget including these, was raised. The decreasing interest in banks and other investments make the task even worse. No conclusion was in principle made. The Treasurer will draft a budget that will be circulated to the Board for approval.

6. National Reports

Brigitte Jencik showed an attempt of a summary of the National Reports 2003 based on the questionnaire of Dr Aggernaes. The members of the Board stated that the questions were difficult to answer and therefore to analyse. Starting with the first point the answers on the number of different categories of senior hospital physicians were doubted to be accurate for some countries. It was decided to send out this summary to the National delegations by asking them to either revise or to complete the different tables where adequate.

Regarding the National Reports due to be presented at the next Plenary meeting in Madrid, the Members of the Board request a short one page report highlighting

three topics which they would like to see included in the Agenda of the meeting. The deadline for sending these reports should be 6 weeks before the plenary meeting.

7. Working groups

Management and Budgetisation by Dr Guisan.

Dr. Guisan had sent a questionnaire in French. On the translation from the secretary this questionnaire was completed by YES/NO answer boxes. The members of the Board were unanimous that most of the questions cannot be answered by YES/NO.

Dr Morresi showed the survey of FEMS on Hospital Financing. The President asked if this could be seen as typical duplication of work within the European Medical Organisations, that one would want to avoid.

Risk Management by Dr Wedin.

Dr Wedin is in the process of gathering opinions and experiences from the other members of the working group. The members of the Board took note of the exchange of correspondence.

EWTD by Prof. Nolte

The EU Commission has launched a consultation in order to involve interested organisation in the amendments of the EWTD Directive. The members of the Board were unanimous that the statement adopted by the Plenary Assembly in 2002 in Berlin and endorsed by the CPME Board is still prevailing. The President proposed to send this statement again to the Commission.

Besides this, Prof. Nolte will issue a very short questionnaire on the topic in order to evaluate the situation in the different countries.

Accreditation

Prof. Degos does not consider this topic as a working group and there will be no further activity reports.

8. Communication

The topic was included in the Secretary's Activity Report.

9. Plenary Meeting in Madrid

The programme not having been finalized, the Spanish host had nevertheless sent a provisional budget. The members of the Board considered the information insufficient and asked for more details on the different items.

Agenda :

The delegation will be reminded of the rules for submitting documents for approval, in order to avoid unnecessary debates (see also decision point 2 "President's Report). The agenda must include a topic on how to proceed in the future with interpretation during plenary meetings.

Elections for the AEMH-Treasurer (term 2005-2007), 2nd and 3rd Vice-Presidents (term 2005-2006) will also be on the agenda. Dr Kirschner will decide in due course whether he stands for re-election. Prof Degos and Dr Morresi are willing to stand for another term. The President took note and commented that everybody could come forward as candidate.

10. Next Board Meeting

The Board will next meet prior to the Plenary Meeting 22nd April 2004 in Madrid and 1st October 2004 in Varese/ Italy on invitation of Dr Morresi.

11. Miscellaneous

Brigitte Jencik questioned whether the AEMH should apply for consultative status to the Council of Europe for the health domain. The president and the treasurer were in favour and asked to investigate the feasibility.

The President closed the 38th AEMH-Board meeting at 16:15.

Dr. Raymond Lies
AEMH-President

Dr. Rolf Kirschner
AEMH-Treasurer