



**ASSOCIATION EUROPÉENNE DES MÉDECINS DES HÔPITAUX
EUROPEAN ASSOCIATION OF SENIOR HOSPITAL PHYSICIANS
EUROPÄISCHE VEREINIGUNG DER LEITENDEN KRANKENHAUSÄRZTE
EUROPESE VERENIGING VAN STAFARTSEN
DEN EUROPÆISKE OVERLÆGEFORENING
ΕΥΡΩΠΑΪΚΟΣ ΣΥΛΛΟΓΟΣ ΝΟΣΟΚΟΜΕΙΑΚΩΝ ΙΑΤΡΩΝ ΔΙΕΥΘΥΝΤΩΝ
ASSOCIAZIONE EUROPEA DEI MEDICI OSPEDALIERI
DEN EUROPEISKE OVERLEGEFORENING
ASSOCIAÇÃO EUROPEIA DOS MÉDICOS HOSPITALARES
ASOCIACIÓN EUROPEA DE MÉDICOS DE HOSPITALES
EUROPEISKA ÖVERLÄKARFÖRENINGEN
EVROPSKO ZDRŽENJE BOLNIŠNIČNIH ZDRAVINIKOV
EUROPSKA ASOCIACIA NEMOCNICNÝCH LEKAROV
EUROPSKA UDRUGA BOLNIČKIH LIJEČNIKA**

Document :	AEMH 05/063
Title:	Provisional Budget AEMH Conference and Plenary Meeting 2006 in Bratislava
Author :	Slovak Medical Chamber
Purpose :	Information and Decision
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Conference & Plenary Meeting, Danube Hotel Bratislava, Slovakia										
(26) 27th - 29th April 200€										
Preliminary Budget - version 1										
No	Item	Description of quantity of each unit	Unit price in SKK	Total price in SKK	Unit price in EUR	Total price in EUR	Covered by AEMH in SKK	Covered by AEMH in EUR	Covered by SLK in SKK	Covered by SLK in EUR
1	MEETING ROOM RENTALS									
	WEDNESDAY 26 APRIL p. m.	Lounge Saphir - half day								
	or THURSDAY 27 April a. m.	Lounge Saphir - half day	8.400	8.400	227	227				
	Secretariat Room		0	0	0	0				
	THURSDAY 27 April - full day or only p. m.									
	Secretariat Room		0	0	0	0				
	AEMH Conference	Congress Hall Diamond - half day or full day	11.200 (half day)	11.200	302	302				
	Registration Area	foyer beside the conference room	0	0	0	0				
	FRIDAY 28 April									
	Secretariat Room		0	0	0	0				
	AEMH Plenary Meeting	Congress Hall Diamond - full day	22.400	22.400	605	605				
	Registration Area	foyer beside the conference room	0	0	0	0				
	SATURDAY 29 April									
	Secretariat Room		0	0	0	0				
	AEMH Plenary Meeting	Congress Hall Diamond - full day	22.400	22.400	605	605				
	Registration Area	foyer beside the conference room	0	0	0	0				
2	TECHNICAL EQUIPMENT									
	Secretariat Room	Wednesday - Saturday (4 days)	0	0	0	0				
	PC	4 days, MS Office	4.500	18.000	122	488				
	printer	4 days	2.500	10.000	68	270				
	copy machine 1,40 SKK/1 page	4 days, A4, sorter	3.000	12.000	81	324				
	Registration Area		0	0	0	0				
	no equipment needed	foyer								
	2 big tables, 4 chairs									
	AEMH Conference & Plenary Meeting									
	classroom style seating for 60 persons, headtable for 6 persons	3 days								
	stage (ministage for 3 persons gratis)	3 days	gratis	gratis	gratis	gratis				
	lectern	3 days	gratis	gratis	gratis	gratis				
	sound system	3 days	14.500	43.500	392	1.176				
	cable microphones for the headtable	3 days, 4 pc	500	6.000	55	165				

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	cable microphone for the lectern	3 days, 1 pc	500	1.500	14	42					
	cable microphones for participants	3 days, 25 pc (1 pc per 2 persons)	see sound system								
	wireless microphone	3 days, 1 pc	2.000	6.000	55	165					
	datap projector + projector screen	3 days	8.000	24.000	216	649					
	PC	3 days	4.500	13.500	122	366					
	secretarial aid (english speaking)	3 days	?	?	?	?					
	power supply for delegates	3 days - 10 pc	1.500	15.000	41	410					
3	TECHNICAL EQUIPMENT FOR INTERPRETING	TOTAL PRICE	26.000	52.000	703	2.109					
	interpreting booths	2 days, 2 booths for 4 interpreters	see Chapter 3	see Chapter 3							
	interpreting desks	2 days, for 4 interpreters	see Chapter 3	see Chapter 3							
	interpreters headphone sets	2 days, for 4 interpreters	see Chapter 3	see Chapter 3							
	infra receivers	2 days, 50 pc (up to 50 pc gratis)	see Chapter 3	see Chapter 3							
	1 technician for interpreting and sound recording	3 days	see Chapter 3	see Chapter 3							
	4 interpreters - interpreting from E, F, G, I, S into E and F	2 days	see Chapter 3	see Chapter 3	1.040	4.160					
	travel/compensation costs interpreters from Austria			approx		1.000					
	hotel accommodation (4x€130x2nights)					1.080					
	sound recording of presentations 200 SKK/cassette	3 days	200	?	6	?					
	phone (by real consumption)	available in the lounge	?	?	?	?					
4	CATERING										
	WEDNESDAY p. m. or THURSDAY a. m.										
	AEMH Council Meeting										
	coffee, tea, mineral water during the AEMH Council Meeting	6 persons	210	1.260	6	36					
	THURSDAY, full day or p. m., 27 April										
	AEMH Conference										
	(coffee-break - a. m.)	estimation, 60 persons	210	12.600	6	340					
	coffee-break - p. m.	estimation, 60 persons	210	12.600	6	340					
	mineral water	estimation, 50 persons	55	3.025	2	82					
	AEMH PLENARY MEETING, 28 April										
	coffee-break - a. m.	50 persons	210	10.500	6	300					
	coffee-break - p. m.	50 persons	210	10.500	6	300					
	light buffet lunch (standing) + soft drinks	estimation, 55 persons	850	46.750	23	1.265					
	mineral water	estimation, 50 persons	55	3.025	2	82					
	AEMH PLENARY MEETING, 29 April										
	coffee-break - a. m.	50 persons	210	10.500	6	300					
	light buffet lunch (standing) + soft drinks	estimation, 55 persons	850	46.750	23	1.265					
	mineral water	estimation, 50 persons	55	3.025	2	82					

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5	DINNERS										
	WELCOME DINNER, 28 April, REDUTA + casino										
	room rental	lump sum									
	menu + drinks	estimation, 70 persons	1.000	70.000	28	1.960					
	FORMAL DINNER, 29 April, Limbach										
	room rental	lump sum									
	menu + drinks	estimation, 70 persons	950	66.500	26	1.820					
	transport - 1 bus 13 500 SKK	70 persons - 2 buses	13.500	27.000	365	730					
6	SIGHTSEEINGS										
	Full day sightseeing for accompanying persons April, Friday	28 25 persons	1.591	39.775	43	1.075					
	Walking sightseeing tour in Bratislava 29 April, Saturday, 16.00 - 18.00	estimation, 70 persons									
	guide - 2x		1.500	3.000							
	entrance fees	estimation, 70 persons	150	10.500	4	280					
7	TRANSPORTATION										
	transfers from / to the airport	covered individually									
	transfers for the social events	included in Chapter 6									
8	ACCOMODATION										
	DANUBE Hotel Bratislava										
	130 EUR (single) or 135 EUR (double)	covered individually									
9	PROMOTIONAL MATERIALS										
	gratis										
	TOTAL COSTS			643.210	5.208	24.400					

PLEASE NOTE:

Exchange rate used: 1 EUR = 37 SKK, for information only

All prices include VAT.