



Assessment Guidelines for the Clinical Leadership Master & Fellowship Certificate

§ 1 Governance

The EACL assessment is under the governance of AEMH and UEMS, in collaboration with other EMOs and European universities.

The EACL assessment is coordinated by the EACL Board.

§ 2 Scope of the assessment guidelines

All basic elements of the regulation for the certified course in “Clinical Leadership” are described in these assessment guidelines. Detailed, special measures (e.g. deadlines) are published on the homepage of our society.

§ 3 - Aim of the course; Purpose of the assessment

(1) The aim of the Clinical Leadership curriculum is to enable candidates to acquire the knowledge, skills and methods needed for demanding activities in clinical management positions requiring a high level of medical-scientific knowledge combined with clinical management skills.

(2) The course language is English. The certificate is also issued in English.

(3) The certificate assessment determines whether, besides the medical-scientific knowledge, the candidate has acquired the practical management skills.

(4) By passing the EACL Master & Fellowship assessment, the successful candidate qualifies to become a Fellow of the EACL.



§ 4 - Certificate

After passing the certificate assessment, the candidate will be awarded the designation “Master of Clinical Leadership & Fellow of the EAACL”. The certificate also contains details of the completed specialist clinical training.

§ 5 - Admission requirements

General admission requirements:

- a. Proof of a degree acquired in medicine (MD) as well as completed specialist medical training.
- b. Evidence of clinical activity for a minimum of two years after specialty.
- c. English skills - demonstrated by having successfully passed the language test (GMAT 500, TOEFL 550, IELTS) or comparable foreign language skills from a university degree; if not provided, the EAACL Board can check foreign language competence.

§ 6 Fees

- (1) The registration and assessment fees are decided by the EAACL Board.
- (2) To be registered, the candidate must submit proof of payment of the required fees.

§ 7 – Course scope and standard duration

- (3) The standard period of study including the final assessment is between two and five years. Ten credit points (credits points = CP) must be obtained; each of the required five modules is assessed with two credit points.
- (4) Credit points are a quantitative measure of the candidate’s total workload. They include both the course time (attendance time) and the time for preparation and follow-up of the course material (self-study), assessment preparation and the assessments themselves assessment itself. A workload of 20 hours is assumed for one credit point.
- (5) The EAACL Board may grant credits on the basis of an MBA degree, with a relevant Clinical Leadership training module / section / curriculum.



- (6) Candidates may register for the final assessment once they have successfully completed the five modules.

§ 8 – Examiner appointment, qualification and independence

The AEMH Board appoints the examiners. Only fellows of the EACL may be appointed as examiners.

§ 9 Module assessments

- (1) Module assessments are intended to determine whether the candidate has mastered the content and methods as detailed in the ETR, and can apply the acquired knowledge and skills independently.
- (2) Termination: assessment dates are set in advance; these dates are provided after the module courses have been completed.
- (3) Type of assessments
- According to the curriculum, each module is the subject of an appropriate assessment at the end of the associated course. The assessment content of each module is based on the learning outcomes defined in the module.
 - The scope, duration, manner and time of the assessment are determined by the EACL Board in accordance with the respective module description.
 - Parts of the assessment could be held online.
- (4) The following forms of assessment will be defined in accordance with the requirements of the EACL Board:
- Assessment (passed by achieving over 70% of the written assessment points)
 - Project thesis: the volume should not be less than 25 written pages.
Thesis topics have to be approved in advance by the EACL Board.

The thesis shall be submitted to the examiners not later than one month before the assessment.
 - Oral assessment
- (5) Compulsory attendance
- In principle, there is compulsory attendance for courses - in person or online, as accepted by the EACL Board. Participants record their attendance at each course by signing the list that is only issued for that day.



- b. Admission to the assessment is only granted if participants have fulfilled the mandatory attendance requirements for the courses and if attendance in the proportion required by the module's associated courses, as specified in the module description, is proven.

§ 10 Assessments

- (1) Examiner:
 - a. If an assessment is accepted as an oral assessment, two examiners will be appointed. The minutes of the assessment are written and kept.
 - b. Written assessment: in this case, the appointed examiner(s) will evaluate the written papers.
- (2) Duration and scope:
 - a. Written assessments usually last 90 minutes. They are taken as individual assessments. The successful candidate may proceed to the oral assessment.
 - b. Oral assessments are based mainly on the candidate's portfolio and thesis.
- (3) Grade:

The examiners inform candidates of the result on the day of the assessment.

§ 11 Assessment of assessment and study achievements

- (1) Assessment assessment will be expressed as "approved" or "not approved".
- (2) Announcement of the assessment assessment: assessment results are announced after:
 - a) the two examiners have agreed on the candidate's performance in an oral/practical assessment;
 - b) the examiner(s) has(have) assessed the written assessment papers submitted.

§ 12 Repetition or rescheduling of assessments

- (1) Module assessments and the final oral assessment may be repeated if the candidate fails.
- (2) Failed module assessments may be repeated a maximum of twice.
- (3) If special circumstances arise (such as serious illness, situations in the candidate's personal life) that place an excessive burden on the candidate during the assessment, he/she may submit a request to be admitted for a new assessment to the EACL Board.
- (4) The application must be submitted in writing within three weeks of the occurrence of the special circumstances, and must be verified at the same time.
- (5) The EACL Board will consider the request and give the candidate a final decision within four weeks.



§ 13 Withdrawal and deception

(1) Resignation: the candidate may deregister from the module assessment before the respective assessment date.

(2) Deception: if the candidate seeks to influence the result of his/her assessment assessment through deception or the use of unauthorised aids, the assessment assessment in question is rated as “not approved”.

§ 14 - Results of the clinical leadership course, certificate and overall grade

(1) Passed course assessment: the course assessment is passed when all the prescribed modules have been completed, with the module assessments passed and the final oral assessment rated as “approved”.

(2) Failed course assessment: the EACL Board will issue a notification of the failed course assessment or of the loss of the right to take the assessment if a candidate has not successfully passed the relevant assessments.

(3) Certificate: after passing the final assessment, the graduate will be given a certificate signed by the AEMH and UEMS, carrying the logos of EACL and of the other EMOs/universities involved.

(4) Testimony: a certificate will be issued within six weeks after the last assessment, stating that the certificate course assessment has been passed.

§ 15 - Loss of membership of the EACL

(1) The quality of Fellow of the EACL can be withdrawn by the EACL Board.

§ 16 - Final provisions and entry into force

(1) These guidelines may be amended by the EACL Board, with the agreement of the AEMH Board.



(2) These assessment regulations shall come into force after the decision of the EACL Board, with effect from

Location / date

Signature of AEMH Board members